

## **Lavender in the Village Grant Application**

**Lavender in the Village Mission Statement:** The Mission of the Lavender in the Village of Los Ranchos de Albuquerque is to preserve and enhance Los Ranchos public open space, stimulate an interest in sustainable agriculture, with an emphasis on educating the public, including such matters as historic agriculture, lavender and its uses, and fostering community spirit.

The Lavender in the Village of Ranchos de Albuquerque Board of Directors is prepared to financially support local projects by awarding grant money to nonprofit or educational entities located in the vicinity of the Village of Los Ranchos de Albuquerque. Priority will be given to applicants in the Village of Los Ranchos and surrounding areas, however, organizations outside the Village of Los Ranchos will be given consideration based on how closely the application proposal meets the mission of the Lavender in the Village Board. Applicant may ask for a minimum amount of \$250 up to the maximum amount of \$2500, which can be used for either operating or capital expenses that will occur during July 1, 2010 –June 29, 2011. Multi-year grants (two year) may also be considered. Annual grant funds available may vary from year to year depending on the success of each Lavender in the Village Festival.

**Grant applications are due June 1, 2010, 5:00 pm. Awardees will be announced at the Lavender in the Village Festival Barn Dance on Friday, June 25, 2010.**

### **Important Information**

Mail or hand-deliver a hard copy of the application with the required documents no later than June 1, 2010 by 5:00 pm. **Applications received after June 1, 5:00 pm will not be reviewed.**

### **Submit application to:**

**Lavender in the Village Grant Application 2010  
6804 Fourth Street NW #101, Los Ranchos de Albuquerque, NM 87107**

**Lavender in the Village Grant Application**  
(Application Deadline, June 1, 2010)

**Organizational Information**

Name of organization: \_\_\_\_\_

Address: \_\_\_\_\_  
                    Street/ City/ State/ Zip Code

Contact person/Title: \_\_\_\_\_

Phone number and E-mail: \_\_\_\_\_

Mission of Organization:

Type of organization:

Not for profit

Educational Entity

Amount of Money you are asking for: \_\_\_\_\_  
(minimum amount is \$250 and maximum is \$2,500/year.)

This is not a multi-year grant.

This is a multi-year grant not to exceed two years.  
*Be specific with request amount for each year.*

**Narrative/Needs/Goals**

*(please limit this part of your application to two pages; 12 point font and double spaced.)*

- What will you use the money for?
- Explain why your project is needed or important and how your organization will meet the need.
- Who will benefit from your project and how?
- Outline specific goals or results that you hope to achieve with the grant money.
- Narrate how you will accomplish these goals. Include staff or persons who will implement the goals.
- State how your project complies with the Lavender in the Village purpose and mission.
- State your timeline. When will project begin and end?

**Evaluation**

How you will determine if you have met your original goals?

**Budget**

Expenses should total Revenues. Share with us other funders who are also supporting your project. If you are applying for multi-year grant, submit expenses and revenues estimated for each year.

<b>Expenses</b>	<b>Cost (cash)</b>	<b>Cost in kind</b>	<b>Total</b>
Supplies			
Personnel			
Other			
Other			
Other			
<b>Total</b>			

<b>Revenue</b>	<b>Cash</b>	<b>In kind</b>	<b>Total</b>
Lavender Grant money			
Other Funders			
Other Sources			
Other			
Other			
<b>Total</b>			

**Additional Attachments**

- IRS letter proving that your organization is tax-exempt.
- List of your Board of Directors and their affiliations.

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